

Minutes of the Regular Board Meeting of the
Village of Jerome Board

CALL TO ORDER: The President and the Board of Trustees held a regular meeting on Thursday, February 6, 2025, at the Jerome Civic Center, 2901 Leonard Street, Jerome, Illinois. The meeting was called to order at 6:30 pm by President Lopez, followed by Roll call and the Pledge of Allegiance.

ROLL CALL: The following were present:
Mike Lopez, Village President
Katrina Christofilakos, Trustee of Public Property
Kathy DeHart, Trustee Public Health
Leigh Irons, Trustee of Public Safety
Ralph Irons, Trustee of Water Department
Dale Lael, Trustee of Building & Zoning
Phil Raftis, Trustee of Public Works

Also Present:
Lisa Cave, Village Clerk
Emily Snow, Village Treasurer
Steve Roth, Executive Assistant

APPROVAL OF THE MINUTES: President Lopez asked whether the Board had reviewed the January 16, 2025, Meeting Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the January 16, 2025, minutes would stand approved as presented.

Motion to approve the January 16, 2025, Meeting Minutes as presented by:
Trustee Leigh Irons and 2nd by Trustee Ralph Irons
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez asked whether the Board had reviewed the November 7, 2024, Executive Meeting Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the November 7, 2024, executive minutes would stand approved as presented.

Motion to approve the November 7, 2024, Executive Meeting Minutes as presented by: Trustee Leigh Irons and 2nd by Trustee Ralph Irons
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez asked whether the Board had reviewed the November 21, 2024, Executive Meeting Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the November 21, 2024, executive minutes would stand approved as presented.

Motion to approve the November 21, 2024, Executive Meeting Minutes as presented by: Trustee Leigh Irons and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;
MOTION PASSES.

APPROVAL TO PAY BILLS: President Lopez asked whether the board had reviewed Warrant List 25-18 dated February 6, 2025, totaling \$69,003.27. Treasurer Snow stated the breakdown of the amount that \$32,513.46 will be paid from the General Revenue Fund, \$16,620.92 will be paid from the 1% Fund and \$19,868.89 will be paid from the Water Account. President Lopez asked for a motion to approve Warrant List 25-18 as presented.

Motion to Approve the Warrant List 25-18 totaling \$69,003.27 as presented by: Trustee Leigh Irons and 2nd by Trustee Ralph Irons
Upon roll call vote, all voted AYE;
MOTION PASSES.

PUBLIC COMMENTS: President Lopez opened the Visitors Acknowledgement portion of the meeting at 6:34 pm.

No residents asked to speak.

President Lopez asked Cameron Jones, with Benton & Associates to address the Board. Cameron stated that the Board will consider the Water Main Project tonight and wanted to express that this is in the planning stages and will be addressing Vernon, Reed, Welch, and Glenn Streets. The Board originally discussed this in July of 2024 and the paperwork is due by March 31, 2025.

Cameron gave an update for Iles Ave project that they are 35% complete and the contractors will be back when the weather breaks and the total project will be completed by July 1, 2025. At the last structure, they will dig up the pipe to lower it. Trustee Lael stated it is extremely dangerous on Iles as people drive way too fast and scary he is sure for the contractors.

President Lopez closed the Visitors Acknowledgement portion of the meeting at 6:42 pm.

REPORTS:

Trustee DeHart said she contacted the homeowners on Iles/Macarthur regarding their trash cans and asked them to clean it up. Trustee DeHart has met with Sangamon County Animal Control and shared the Village's ordinances, and they are reviewing them and should have something to share with the Board next month. Sangamon County has agreed to have someone come to the Village to discuss animal control with the public. Trustee DeHart asked Dave about the rock in the park playground and if it is still there, they will use the side gate at the park for the Easter Egg Hunt. Easter Egg Hunt is scheduled for April 13, 2025, on Palm Sunday.

Trustee Raftis stated the Public Works is done picking up the Christmas trees and has used 8.5 tons of salt so far this winter.

Trustee Christofilakos had nothing to report.

Trustee Lael stated the Village may have a new home, a duplex possibly that would require some zoning changes. The Village is unable to track down the contractors working in the Village. By the time the Village is aware the contractors are gone. Trustee Lael would like the residents to be fined for using nonregistered contractors.

Trustee Leigh Irons stated the Tajay is doing well and the defibrillators are in.

Trustee Ralph Irons had nothing to report.

Treasurer Snow had nothing to report.

Clerk Cave had nothing to report.

Attorney Brokaw was absent.

OLD BUSINESS: President Lopez stated that the Animal Ordinance is tabled until the next meeting.

After discussion, President Lopez stated the Public Works Compensation would be tabled until the next meeting.

EXECUTIVE SESSION:

A motion was made by Trustee Leigh Irons to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel of the public body (5 ILCS 120/2 (c)(1)); minutes of meetings lawfully closed under the Open Meetings Act for purposes of approval by the Body (5ILCS 120/2(c)(21); Trustee Ralph Irons seconded the motion.

The Board went into Executive Session at 6:53 pm.

The Board returned from Executive Session at 7:40 pm.

NEW BUSINESS: President Lopez opened discussion of the Resolution 08-2025 Establishing a Time and Place for a Public Hearing to Consider the Redevelopment Plan and Project for the Jerome TIF Redevelopment Project Area.

Motion to Approve Resolution 08-2025 Establishing a Time and Place for a Public Hearing to Consider the Redevelopment Plan and Project for the Jerome TIF Redevelopment Project Area by Trustee Lael and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez opened discussion of the Resolution 09-2025 Related to Water Main Replacement Loan.

Motion to Approve Resolution 09-2025 Related to Water Main Replacement
Loan by Trustee Ralph Irons and 2nd by Trustee Raftis
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez opened discussion of the Jerome Hazard Assessment Forms. OSHA recommends adopting one and hanging it in the garage and other strategic places.

Motion to Approve the Jerome Hazard Assessment Forms by Trustee Raftis and
2nd by Trustee Leigh Irons
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez opened discussion of the Adoption and Implementation of Village of Jerome Lockout Tagout Program. OSHA recommends adopting one and customizing it for our own use.

Motion to Approve the Village of Jerome Lockout Tagout Program by Trustee
Raftis and 2nd by Trustee Ralph Irons
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez opened discussion of the OSHA Corrective Actions. OSHA asked for pictures and files sent by email of the corrective actions which needs approved within 30 days of notice.

Motion to Approve OSHA Corrective Actions by Trustee Raftis and 2nd by
Trustee Ralph Irons
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez stated Hiring of Police Officers and Modification to the Water Clerk Position would be tabled until the next meeting.

ADJOURNMENT: With no further business, President Lopez asked for a motion to close the meeting at 7:51 pm. Motion was made by Trustee Raftis and 2nd by Trustee Leigh Irons.

PREPARED BY: Lisa Cave, Clerk

DATE APPROVED: February 20, 2025

Village Clerk

Date