

Minutes of the Regular Board Meeting of the  
Village of Jerome Board

**CALL TO ORDER:** The President and the Board of Trustees held a regular meeting on Wednesday, August 6, 2025, at the Jerome Civic Center, 2901 Leonard Street, Jerome, Illinois. The meeting was called to order at 6:30 pm by President-Protem Leigh Irons, followed by Roll call and the Pledge of Allegiance.

**ROLL CALL:** The following were present:  
Katrina Christofilakos, Trustee of Public Property  
Kathy DeHart, Trustee Public Health  
Leigh Irons, Trustee of Public Safety  
Ralph Irons, Trustee of Water Department  
Dale Lael, Trustee of Building & Zoning  
Courtney Wick, Trustee of Public Works

Also Present:  
Lisa Cave, Village Clerk  
Emily Snow, Village Treasurer

Absent:  
Mike Lopez, Village President  
Jason Brokaw, Attorney, Giffin, Winning, Cohen & Bodewes, PC  
Steve Roth, Executive Assistant

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**OATH OF OFFICE:** Chief Houston asked for Officer Jaydon Braner to recite the Oath of Office for a Jerome Police Officer.

**APPROVAL OF THE MINUTES:** President-Protem Leigh Irons asked whether the Board had reviewed the July 17, 2025, Meeting Minutes and if they found need for any changes, corrections, or amendments. President-Protem Leigh Irons asked the July 17, 2025, minutes would stand approved as presented.

Motion to approve the July 17, 2025, Meeting Minutes as presented by:  
Trustee Lael and 2nd by Trustee DeHart  
Upon roll call vote, all voted AYE;

**MOTION PASSES.**

President-Protem Leigh Irons asked whether the Board had reviewed the May 15, 2025, Executive Meeting Minutes and if they found need for any changes, corrections, or amendments. President-Protem Leigh Irons asked the May 15, 2025, executive minutes would stand approved as presented.

Motion to approve the May 15, 2025, Executive Meeting Minutes as presented  
by: Trustee Wick and 2nd by Trustee Ralph Irons  
Upon roll call vote, all voted AYE;

**MOTION PASSES.**

President-Protem Leigh Irons asked whether the Board had reviewed the June 2, 2025, Executive Meeting Minutes and if they found need for any changes, corrections, or amendments. President-Protem Leigh Irons asked the June 2, 2025, executive minutes would stand approved as presented.

Motion to approve the June 2, 2025, Executive Meeting Minutes as presented  
by: Trustee Ralph Irons and 2nd by Trustee Lael  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

**APPROVAL TO PAY BILLS:** President-Protem Leigh Irons asked whether the board had reviewed Warrant List 26-07 dated August 6, 2025, totaling \$892,829.60. Treasurer Snow stated the breakdown of the amount that \$144,715.21 will be paid from the General Revenue Fund, \$705,328.43 will be paid out of the 1% Fund, and \$42,785.96 will be paid from the Water Account. President-Protem Leigh Irons asked for a motion to approve Warrant List 26-08 as presented.

Motion to Approve the Warrant List 26-07 totaling \$892,829.60 as presented  
by: Trustee Wick and 2nd by Trustee Christofilakos  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

**PUBLIC COMMENTS:** President-Protem Leigh Irons opened the Visitors Acknowledgement portion of the meeting at 6:45 pm.

Shawn Stillman wanted to thank all the employees and the Trustees, Iles looks really nice.

President-Protem Leigh Irons closed the Visitors Acknowledgement portion of the meeting at 6:45 pm.

Stephanie from Benton & Associates stated that she is still working on the quote for the testing on the asphalt and they are finishing up the Iles project. Stephanie suggested she should have the items under old business by the next meeting. Trustee Lael asked for a breakdown of all the costs for the road and Stephanie stated she will summarize those and bring them to the board.

**REPORTS:**

Trustee DeHart stated she has been addressing complaints about properties throughout the Village from neighbors. Trustee DeHart stated she would like to have short term and long term goals for the Village within the budget to be more transparent with the residents of the Village. Trustee DeHart is meeting with Attorney Brokaw and Trustee Lael on the agreement with Sangamon County to conduct the Public Health Inspections for the Village. Trustee DeHart stated we have about 35 fire pit permits currently.

Trustee Wick had nothing to report.

Trustee Christofilakos had nothing to report.

Trustee Lael had nothing to report.

Trustee Leigh Irons stated the parts are in for the buggy, but it will not be ready before school starts but the Village will be borrowing the City's. Shawn Stillman asked if the Village could install flashing lights for the crosswalk. Shawn also stated the path needs cleaned up, the brush has grown up and is an encumbrance to the students walking. Shawn also asked about placing cones in the cross walk. Trustee DeHart stated she will reach out to District 186 and the principal of Franklin and see what they could do. Trustee Leigh Irons also reminded the Board of Night Out Meet the Police scheduled for August 27, 2025.

Trustee Ralph Irons stated Dave has been flushing the hydrants and the office has received calls regarding the water being discolored. Trustee Ralph Irons stated that Public Works has a great group of guys working there and they are doing a great job.

Treasurer Snow had nothing to report other than the Auditors are still reviewing the documents.

Clerk Cave stated that any information for the bulletin needs to be in by Friday.

**OLD BUSINESS:** President-Protem Leigh Irons stated to table agenda items under old business A & B until the next board meeting.

**NEW BUSINESS:** President-Protem Leigh Irons presented Resolution 04-26 Authorizing IGA for Animal Control Services with Sangamon County. President Protem Leigh Irons stated the total was \$1,505.28. Last year Sangamon County picked up 22 animals from the Village.

Motion to Approve Resolution 04-26 Authorizing IGA for Animal Control Services with Sangamon County as presented by: Trustee Ralph Irons and 2nd by Trustee Wick  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

President-Protem Leigh Irons presented the Purchase & Installation of New Tires for 2022 Ram and 2009 Ford Trucks totaling \$2,325.00.

Motion to Approve the Purchase of Tires for the 2022 Ram and 2009 Ford not to exceed \$2,500.00 as presented by: Trustee Christofilakos and 2nd by Trustee Ralph Irons  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

**ADJOURNMENT:** With no further business, President Protem Leigh Irons asked for a motion to close the meeting at 7:13 pm. Motion was made by Trustee Christofilakos and 2nd by Trustee Wick.

**PREPARED BY:** Lisa Cave, Clerk

**DATE APPROVED:** August 6, 2025

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Village Clerk

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Date