

Minutes of the Regular Board Meeting of the
Village of Jerome Board

CALL TO ORDER: The President and the Board of Trustees held a regular meeting on Thursday, June 20, 2024, at the Jerome Civic Center, 2901 Leonard Street, Jerome, Illinois. The meeting was called to order at 6:31 pm by President Lopez, followed by Roll call and the Pledge of Allegiance.

ROLL CALL: The following were present:
Mike Lopez, Village President
Katrina Christofilakos, Trustee of Public Property
Kathy DeHart, Trustee Public Health
Leigh Irons, Trustee of Public Safety
Phil Raftis, Trustee of Public Works

Also Present:
Lisa Cave, Village Clerk
Emily Snow, Village Treasurer
Jason Brokaw, Attorney, Giffin, Winning, Cohen & Bodewes, P.C.,

Absent:
Ralph Irons, Trustee of Water Department
Dale Lael, Trustee of Building & Zoning
Steve Roth, Executive Assistant

APPROVAL OF THE MINUTES: President Lopez asked whether the Board had reviewed the June 6, 2024, Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the June 6, 2024, minutes would stand approved as presented.

Motion to approve the June 6, 2024, Meeting Minutes as presented by:
Trustee Leigh Irons and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked whether the Board had reviewed the May 2, 2024, Executive Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the May 2, 2024, executive minutes would stand approved as presented.

Motion to approve the May 2, 2024, Executive Meeting Minutes as presented
by: Trustee Leigh Irons and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked whether the Board had reviewed the May 16, 2024, Executive Minutes and if they found need for any changes, corrections, or amendments. President Lopez asked the May 16, 2024, executive minutes would stand approved as presented.

Motion to approve the May 16, 2024, Executive Meeting Minutes as presented
by: Trustee Leigh Irons and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;
MOTION PASSES.

APPROVAL TO PAY BILLS: President Lopez asked whether the board had reviewed Warrant List 25-04 dated June 20, 2024, totaling \$52,752.28. Treasurer Snow stated the breakdown of the amount that \$19,829.36 will be paid from the General Revenue Fund, \$6,218.62 will be paid from the 1% Fund and \$26,704.30 will be paid from the Water Account. President Lopez asked for a motion to approve Warrant List 25-04 as presented.

Motion to Approve the Warrant List 25-04 totaling \$52,752.28 as presented
By: Trustee Leigh Irons and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;
MOTION PASSES.

NEW BUSINESS: President Lopez opened discussion and approval of setting the July 2024 Meeting.

Motion to Approve the July 2024 Meeting on July 18, 2024, at 6:30 pm by
Trustee Leigh Irons and 2nd by Trustee Raftis
Upon roll call vote, all voted AYE;
MOTION PASSES.

Mark Ayers with Sangamon County Board addressed the Board on Sangamon County passing unanimously for President Biden to approve a Resolution for the 1908 Race Riot. Mark also stated that Sangamon County passed the ban on carbon capture in Sangamon County until July 1, 2026. There are opposition to these projects as there is no oversight by local, county or state at this moment. Once there is oversight at the Federal level, Sangamon County will adopt their guidelines as there is a huge interest in Sangamon County. Mark also wanted to remind residents about the free pickup with Habitat for Humanity. Mark stated that Sangamon County Animal Control is at capacity with over 100 dogs. They are a non-kill status. If you can or are looking for a pet, please consider adopting from Animal Control.

Kyle from Stryker presented to the Board the AED Defibrillator. Kyle demonstrated the Lifepak CR2 AED and recommended all employees get certified in CPR although using an AED takes no training. The AED has an 8 yr warranty, 4 years on the pads and 4 years on the battery. The pads will need to be replaced after each use. The purchase of two AED machines would cost \$8,470.00.

PUBLIC COMMENTS: President Lopez opened the Visitors Acknowledgement portion of the meeting at 7:036 pm.

Shawn Stillman, 1310 Iles, stated he is happy the fence is going up and asked if there was an ordinance overview? Will it be inspected? Community Safety? Attorney Brokaw stated that all that is required is a building permit for the fence and the Village is complaint driven.

Deb Hummel, mother of the resident of the dog attack asked if the dogs will need to be tethered while inside the fence. Attorney Brokaw stated no, once the fence is up, the dogs will no longer be required to be tethered.

Clerk Cave reported as having received no emails.

This portion of the meeting closed at 7:11 pm.

REPORTS: President Lopez asked for Trustees to submit their reports via email as there are a lot of items to complete tonight.

Trustee DeHart emailed *Notice on Branch and Limb Pick Up: There is NO scheduled branch/limb pickup by the Village this summer. According to village ordinances, the piles of branches and limbs that are currently in front yards and ditches are the responsibility of the residents and need to be removed and not left there until the next village wide pick up is announced. Letters will be going out to residents to remove them.*

Trustee Raftis had nothing to report.

Trustee Lael was absent.

Trustee Leigh Irons had nothing to report.

Trustee Ralph Irons was absent.

Clerk Cave had nothing to report.

Treasurer Snow had nothing to report at this time.

Attorney Brokaw stated that 1660 Homewood title work came in and there are still 2 levels of deficient mortgages.

President Lopez reminded the Board that the July 4th Parade will be bigger than before, as there could be a 30 ft float. Hyvee has donated candy, food and drinks. Special thanks to Hyvee for their generous donation.

OLD BUSINESS: President Lopez opened discussion for Ordinance 25-05 Amending Section 401.2 of the Village Code Regarding the Adoption of Building Codes. Attorney Brokaw stated that at the next meeting on July 18, 2024, this ordinance will be presented for approval. This ordinance is adopting the 2018 International Building Codes, 2018 International Residential Code and 2024 Property Maintenance Code.

President Lopez opened discussion and approval for the Paid Leave for All Workers Act. Attorney Brokaw suggested to table the discussion until the July 18th meeting.

NEW BUSINESS: President Lopez opened discussion and approval of the Purchase of 4 – 30' x 12" Steel Culverts, 2 – 12" Flared End Sections, 4 – 12" Connector Bands.

Motion to Approve the Purchase of 4 – 30' x 12" Steel Culverts, 2 – 12" Flared End Sections, 4 – 12" Connector Bands not to exceed \$2,500.00 by Trustee Raftis and 2nd by Trustee Leigh Irons

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez opened discussion and approval of the Purchase of Storm Drain pipe and Components to install Storm Drain from North side of West Grand Ct to Alberta Lane using MFT funds.

Motion to Approve the Purchase of Storm Drainpipe and Components to install Storm Drain from North side of West Grand Ct to Alberta Lane using MFT funds not to exceed \$4,500.00 by Trustee Raftis and 2nd by Trustee DeHart

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez opened discussion and approval of the Purchase of the Replacement of 30 feet of Valley Gutter, Alberta Lane and Homewood Ave by PH Broughton Totaling \$5,750.00.

Motion to Approve the Purchase of the Replacement of 30 feet of Valley Gutter, Alberta Lane and Homewood Ave by PH Broughton Totaling \$5,750.00 by Trustee Raftis and 2nd by Trustee Leigh Irons

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez opened discussion and approval of the Purchase of 12 Glandpaks for Hydrant Installations from IMCO.

Motion to Approve the Purchase of 12 Glandpaks for Hydrant Installations from IMCO not to exceed \$984.00 by Trustee Ralph Irons and 2nd by Trustee Leigh Irons

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez opened discussion and approval of the Upgrade of A/C Unit and Electrical for Public Works area. Trustee Christofilakos stated they received one bid and are several weeks out. They are still awaiting the other bids. The Public Works garage wiring needs updated and they have no A/C in their area.

Motion to Approve the Upgrade of A/C unit and Electrical for the Public Works area not to exceed \$13,500.00 by Trustee Christofilakos and 2nd by Trustee Raftis

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Lopez asked to table the Purchase of 3 Cameras for the Municipal Building and Garage.

President Lopez opened discussion and approval of the Purchase of Defibrillators for the Village.

Motion to Approve the Purchase of Defibrillators for the Village not to exceed \$8,500.00 by Trustee Leigh Irons and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;
MOTION PASSES.

EXECUTIVE SESSION:

A motion was made by Trustee Leigh Irons to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel of the public body (5 ILCS 120/2 (c)(1)); minutes of meetings lawfully closed under the Open Meetings Act for purposes of approval by the Body (5ILCS 120/2(c)(21); Trustee Ralph Irons seconded the motion.

The Board went into Executive Session at 7:28 pm.
The Board returned from Executive Session at 8:04 pm.

President Lopez opened discussion and approval of a Hire-On Bonus for Police Department. Trustee Leigh Irons asked to table the Hire-On Bonus for Police Department.

President Lopez opened discussion and approval of the Hiring of a Police Officer.

Motion to Approve the Hiring of Justin Canton for \$21.00 per hour and send to the Police Academy by Trustee Leigh Irons and 2nd by Trustee DeHart
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Lopez opened discussion and approval of Ordinance 25-06 Regarding Civic Center Rental Procedures and Rates.

Motion to Approve Ordinance 25-06 Regarding Civic Center Rental Procedures and Rates by Trustee DeHart and 2nd by Trustee Leigh Irons
Upon roll call vote, all voted AYE;
MOTION PASSES.

ADJOURNMENT: With no further business, President Lopez asked for a motion to close the meeting at 8:11 pm. Motion was made by Trustee Leigh Irons and 2nd by Trustee Raftis.

PREPARED BY: Lisa Cave, Clerk

DATE APPROVED: July 18, 2024

Village Clerk

Date